



Transit Board Meeting  
**AGENDA**

**AMES TRANSIT AGENCY  
BOARD OF TRUSTEES**

**CYRIDE CONFERENCE ROOM – August 28, 2025**

1. CALL TO ORDER: 4:30 p.m.
2. Approval of Minutes from July 17, 2025
3. Public Comments
4. Agency Safety Plan – Annual Revision and Certification
5. On-Call Architecture and Engineering Services Contract Change Order
6. GMV Syncromatics One-Year Contract Extension
7. Approval of Plans and Specifications for 2025 Battery Electric Bus Facility Improvement Project
8. Monthly Report
9. Fall Meeting Dates / Times
  - September 25, 2025, 4:30 p.m.
  - October 16, 2025, 4:30 p.m.
  - November 20, 2025, 4:30 p.m.
  - December 18, 2025, 4:30 p.m.
10. Adjourn



**JULY 17, 2025**

**AMES TRANSIT AGENCY BOARD OF TRUSTEES**

The Ames Transit Agency Board of Trustees met on June 17, 2025, at 5:00 p.m. in the CyRide Conference room. President Boland called the meeting to order at 5:02 p.m. with Trustees Junck, Lee, Neal, and Norton present.

**APPROVAL OF JUNE 19, 2025, MINUTES:**

Trustee Junck made a motion to adopt the June 19, 2025, Transit Board minutes as presented; Trustee Lee seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

**PUBLIC COMMENTS:**

None.

**AWARD OF CONTRACT FOR 2025 FACILITY FIRE PROTECTION IMPROVEMENT PROJECT:**

Director Neal requested approval of award of contract for the 2025 Facility Fire Protection Improvement Project. On May 22, 2025, plans and specifications were approved by the Transit Board. CyRide received a Public Transit Infrastructure Grant (PTIG) to fund the project, and it is included in the FY 2025 Capital Improvements Plan (CIP). Invitation to Bid 2025-176 was released, and bids were due on July 9, 2025. Three bids were received, with the lowest bidder being Henkel Construction Company, which submitted a base bid of \$207,700 and bid alternate #1 of \$19,900.

Director Neal requested board approval of Alternative #1 to approve award of contract to Henkel Construction Company of Ames, Iowa for the base bid plus bid alternate #1 for the 2025 Facility Fire Protection Improvement Project, for a total cost of \$227,600, which would enable CyRide to move forward with critical fire protection improvements that enhance safety, reduce risk, and preserve long-term assets. Trustee Junck asked why two of the bids were far under budget. Assistant Director of Fleet and Facilities James Rendall explained that it was initially believed the tie-in for the water line would be further into the building, making it more costly. Trustee Norton inquired as to why one of the bids was significantly higher than the other two. Rendall answered he wasn't fully certain, but that the company was from another state, and they had no conversations with CyRide or Purchasing during the bidding process and didn't attend the on-site visit.

Trustee Norton made a motion to approve Alternative #1; Trustee Junck seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

**AWARD OF CONTRACT FOR FY 2026 FUEL PURCHASES:**

Director Neal requested approval to approve a revised fuel contract for FY 2026. On May 22, 2025, the Transit Board approved awarding the FY 2026 fuel contract to Mansfield Oil Company of Gainesville, Georgia, for a not-to-exceed amount of \$1,260,000. On May 27, 2025, the City Council adopted Resolution No. 25-253 approving this award of contract. On June 16, 2025, CyRide and the Purchasing Division were notified by Mansfield Oil that a misunderstanding had occurred over the delivery structure for the blended biodiesel fuel, and they wished to withdraw their bid and cancel the contract. Staff reviewed the remaining bids and found the second-lowest bid unresponsive due to a vendor-imposed condition. The next lowest bid was submitted by Petroleum Traders Corporation of Fort Wayne, Indiana, and Purchasing confirmed the company remained interested in the fuel contract with the provided pricing.

Director Neal requested board approval of Alternative #1, part a, to accept Mansfield Oil Company of Gainesville's request to cancel the contract for the purchase of standard diesel with biodiesel blend fuel purchases from July 1, 2025, until June 30, 2026 and part b, to approve award of contract for the base bid to Petroleum Traders Corporation of Fort Wayne, Indiana, for standard diesel with biodiesel blend fuel from July 1, 2025, until June 30, 2026, at a not-to-exceed amount of \$1,260,000. The selected bid was found to be fair and reasonable, supports administrative efficiency, and ensures a reliable fuel supply for CyRide operations. Trustee Norton requested additional details about the misunderstanding and inquired whether there were any financial implications to cancelling the contract. Rendall answered that the company had misunderstood the tank sizing, which was clearly stated in the bidding documents. Rendall also confirmed there has been no financial impact to CyRide because we have not yet bought fuel under the new contract.

Trustee Norton made a motion to approve Alternative #1; Trustee Neal seconded the motion. (Ayes: 4 Nays: 0 Abstain: 1) Motion carried.

**SECTION 5307 FORMULA FUNDING GRANT APPLICATION:**

Director Neal requested approval to file and execute the annual Section 5307 grant application for operating assistance. The apportionment for FFY 2025 is \$4,271,813 and is based on population, population density, high ridership, and ability to outperform transit agencies serving larger communities. To access the Section 5307 funding, CyRide must submit a grant application detailing the specific operational projects being supported, which is typically payroll.

Director Neal requested board approval of Alternative #1, to authorize the Transit Director to execute and file a Section 5307 grant application in the amount of \$4,271,813 to the Federal Transit Administration, which will allow CyRide to continue providing transit services upon which the community depends.

Trustee Junck made a motion to approve Alternative #1; Trustee Neal seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

**MONTHLY REPORT:**

**Swiftly:** Integration work has begun with Swiftly, CyRide’s new real-time passenger information service provider. The target date for Swiftly to be available for CyRide’s passenger interfaces is the start of the school year.

**Intelligent Transportation System (ITS) Contract:** CyRide’s current ITS’s contract is with GMV Syncromatics and will expire on September 30, 2025. CyRide is evaluating options for continuing these services and will bring a recommendation to the Transit Board at a future meeting.

**On-Call Architectural & Engineering Services Contract:** CyRide’s current contract with ASK Studio of Des Moines, Iowa, will expire on September 8, 2025. CyRide is in the process of issuing a new Request for Qualifications to select a firm for the next contract period. Work already underway will continue under the existing agreement with ASK Studio.

**Fall meeting dates:**

- August 28, 4:30 p.m.
- September 25, 4:30 p.m.
- October 16, 4:30 p.m.
- November 20, 4:30 p.m.
- December 18, 4:30 p.m.

Trustee Norton inquired if the time could be changed to 4:00 p.m. instead of 5:00 p.m. Schedules were checked and the meeting time was changed to 4:30 p.m. to accommodate schedules.

**Adjourn:** Trustee Lee made a motion to adjourn at 5:15 p.m.; Trustee Junck seconded the motion. (Ayes: 5 Nays: 0) Motion carried.

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Emily Boland, President

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Cheryl Spencer, Recording Secretary



**August 28, 2025**  
**Agency Safety Plan**  
**Annual Revision and Certification**  
**CyRide Resource: Kevin Gries**

**BACKGROUND:**

Public transportation systems receiving federal funds under the Federal Transit Administration's (FTA) Urbanized Area Formula Grants program are required to develop and maintain Agency Safety Plans (ASP) that include processes and procedures to implement Safety Management Systems (SMS).

Safety is CyRide's number one priority and is of the utmost importance. CyRide's safety plan is based on SMS principles and reflects a comprehensive, collaborative approach to managing safety. It brings employees across the organization together to control risk, identify and correct safety issues, analyze safety data, and measure safety performance.

The FTA's rule, 49 CFR Part 673.11(a)(5), requires each organization to specify a process and timeline to review and update its ASP annually to ensure it continues to reflect current SMS practices and FTA rules. CyRide begins its annual review in May, with a final decision on changes made at the August Transit Board meeting each year.

No significant ASP rule changes have been introduced in the past year; however, language was added in the FTA's guidance documentation to include new recommended best practices. Based on these recommendations, additional language was added under Section 1 to include the name and type of urbanized area serviced by CyRide. All other changes made in this year's revision were minor, aiming to more explicitly link CyRide's SMS implementation methods with specific rule verbiage.

These proposed modifications reflect compliance enhancements and clarifications made since the implementation of the 2024 ASP revision. The full 2025 ASP document will be available at the Transit Board meeting.

**ALTERNATIVES:**

1. Approve and adopt CyRide's Agency Safety Plan as presented, effective August 28, 2025.
2. Direct staff to proceed according to Transit Board priorities.

**RECOMMENDATION:**

The Transit Director recommends approval of Alternative #1. Adoption of the revised ASP will continue to reinforce CyRide's existing safety culture, ensure continued compliance with FTA regulations, and maintain the organization's eligibility to receive federal funding.

# CyRide Agency Safety Plan 2025 Revisions Summary

Changes to the CyRide Agency Safety Plan (ASP) from version 2024.2 to 2025 are summarized by section below:

## **1. Transit Agency Information**

- a. Added “Name and Type of Urbanized Area Served by the Transit Agency” as recommended by FTA as a best practice

## **2. Plan Development, Approval, and Updates**

- a. Added revision 2025 to revision history
- b. Added a short statement within the process and timeline for ASP review and update describing how frontline transit worker representatives cooperate in the development and update of the ASP as required at 49 CFR Part 673.17(b)(1-2):
  - i. *Each transit agency that is not a large urbanized area provider must:*
    1. *“Develop its Public Transportation Agency Safety Plan, and subsequent updates, in cooperation with frontline transit worker representatives; and” -49 CFR Part 673.17(b)(1)*
    2. *“Include or incorporate by reference in its Public Transportation Agency Safety Plan a description of how frontline transit worker representatives cooperate in the development and update of the Public Transportation Agency Safety Plan.” -49 CFR Part 673.17(b)(2)*

## **3. Safety Performance Targets**

- a. Updated System Reliability (Rate) safety performance target for Fixed Route Bus based on data from FY2024 – FY2025

## **4. Safety Management Policy**

- a. Safety Management Policy Statement
  - i. Minor wording changes to more explicitly match the wording in the requirement at 49 CFR Part 673.21
- b. Authorities, Accountabilities, and Responsibilities
  - i. Minor wording changes to more explicitly match the wording in the requirements at 49 CFR Part 673.23(d)(1-2)

## **5. Safety Risk Management**

- a. Safety Risk Assessment
  - i. Minor wording change to more explicitly match the wording in the requirements at 49 CFR Part 673.25(c)(2)

## **6. Safety Assurance**

- a. No changes

## **7. Safety Promotion**

- a. Competencies and Training
  - i. Minor wording changes to more explicitly match the wording in the requirement at 49 CFR Part 673.29(a)(1)
- b. Safety Communication
  - i. Minor wording changes to more explicitly match the wording in the requirement at 49 CFR Part 673.29(b)

## **8. Appendix**

- a. No changes

**August 28, 2025**

**On-Call Architecture and Engineering Services Contract Change Order**

**CyRide Resource: James Rendall**

**BACKGROUND:**

CyRide typically budgets \$50,000 per year for Architecture and Engineering (A&E) Services to assist with Capital Improvement Plan projects, grant applications, and general facility repairs. In 2021, CyRide awarded an On-Call A&E Services contract to ASK Studios of Des Moines, Iowa.

During fiscal year 2025 (FY25), CyRide relied heavily on this contract and utilized it for eleven projects, a significant increase compared to the two or three projects typically worked on in a year.

CyRide issued its standard annual Purchase Order No. 64805 for \$50,000 in FY25. However, due to the unusually high number of projects, the total billed amount for services provided was \$103,524.03, with the Maintenance Shop Improvement Project and Fire Protection Improvement Project accounting for the majority of costs.

The following table summarizes the portion of project costs that exceed the original purchase order and require Board approval:

<b>Project</b>	<b>Amount</b>
First Floor Flooring Replacement	\$1,491.25
Electric Bus System Upgrades Phase II – Charger Installation	\$1,135.00
Steam Clean Bay Hoist Replacement Grant Submission	\$712.50
Shop Walkthrough Overhead Door Replacement	\$1,010.00
Breakroom Improvements	\$3,130.00
HVAC Improvements Phase III	\$57.50
Bus Storage Addition Grant Submission	\$287.50
Maintenance Shop Improvement Project	\$29,132.20
Fire Protection Improvement Project	\$16,802.15
<b>Change Order Required</b>	<b>\$53,758.10</b>

To date, \$49,765.93 has been paid under the original purchase order. The remaining \$53,758.10 requires Board approval of a change order to Purchase Order No. 64805. The additional funding could come from the Maintenance Shop Improvement Project, which was completed under budget, leaving \$55,658 in unallocated local funds. Staff recommends using a portion of these funds to cover the \$53,758.10 change order.

## Contract Summary

Item	Amount
Original Purchase Order No. 64805	\$50,000.00
Paid to Date	\$49,765.93
Total Amount Billed in FY25	\$103,524.03
Change Order Required	\$53,758.10
<b>Amended Purchase Order Total</b>	<b>\$103,524.03</b>

CyRide has reviewed all invoices and confirmed that billed hours were appropriate and assignments within the firm were properly managed. Based on this review, CyRide believes the costs are reasonable and directly tied to project needs.

### ALTERNATIVES:

1. Approve a change order to Purchase Order No. 64805 in the amount of \$53,758.10 to ASK Studios of Des Moines, Iowa, bringing the total contract amount to \$103,524.03.
2. Direct staff to proceed according to Transit Board direction.

### RECOMMENDATION:

The Transit Director recommends approval of Alternative #1, to approve the change order and new contract amount. Transit Board approval is required because the cumulative cost of A&E services provided in FY25 exceeded the originally authorized purchase order amount. Approval of this change order will ensure all work performed under the on-call services contract is fully funded. This supports CyRide's long-term facility improvement and capital planning goals by ensuring critical project design and grant development activities remain properly resourced.

**August 28, 2025**

**GMV Syncromatics One-Year Contract Extension**

**CyRide Resource: James Rendall, Keith Wilbur**

**BACKGROUND:**

CyRide has been operating Intelligent Transportation Systems (ITS) technology on its buses since 2012. The ITS system provides multiple services for passengers, including ADA-required audible announcements, visual indications of upcoming stops for passengers unfamiliar with the system or who may have auditory disabilities, and real-time bus location information, which is used to generate the information displayed in CyRide's apps and website. This real-time data is also used by CyRide staff to operate and administer the system. The ITS equipment powers on-board infotainment screens, including advertising, and the automatic passenger counters used for live capacity data and system analysis.

In 2019, CyRide awarded a five-year contract to GMV Syncromatics to provide ITS services and hardware. Through a previous amendment, the term was extended, with the current contract expiring on September 30, 2025. The current annual service fee under this contract is \$125,452.80, with 80% of costs covered by Section 5310 federal funding.

CyRide, with the assistance of the Purchasing Division, evaluated the procurement options of either releasing a competitive procurement or extending the existing contract for an additional year using a single-source procurement. It was determined that the best value for CyRide would be a one-year contract extension with GMV Syncromatics, excluding previously provided cellular data, since CyRide is migrating that component to a different method of procurement. The cost of this extension would be \$116,590, which is 80% federally funded and included in the operating budget. This amount was found to be fair and reasonable based on an analysis of similar systems and the estimated cost of \$725,000 to fully replace the existing system. The Technology Coordinator and the Maintenance Division have evaluated the existing ITS equipment and determined it to be in sufficient working order for an additional year. However, in future years, CyRide will likely need to pursue a procurement to address technology reaching the end of its useful life.

CyRide, in coordination with the Purchasing Division and Legal Department, has drafted a one-year contract extension with GMV Syncromatics to continue operating the existing ITS system through September 30, 2026.

**ALTERNATIVES:**

1. Approve a single-source one-year contract extension to GMV Syncromatics of Los Angeles, CA, in the amount of \$116,590.
2. Direct staff to proceed according to Transit Board priorities.

**RECOMMENDATION:**

The Transit Director recommends approval of Alternative #1. Extending the existing contract with GMV Syncromatics will allow CyRide to meet regulatory requirements and continue to provide valuable information to passengers.

**August 28, 2025**  
**Approval of Plans and Specifications for**  
**2025 Battery Electric Bus Facility Improvement Project**  
**CyRide Resource: James Rendall**

**BACKGROUND:**

At the Transit Board meeting on June 19, 2025, the Board approved the purchase of charging equipment to support the five electric buses expected to be delivered in fall 2025. CyRide has worked with the on-call architecture and engineering firm to develop final plans and specifications for the installation of the purchased charging equipment at the CyRide facility. The plans and specifications call for installing two ChargePoint chargers and four dual dispensers at the front of bus storage lanes 1 and 2. All new equipment will be installed at a height that reduces the risk of water damage in the event of flooding and allows access for general facility maintenance. A full copy of the plans and specifications will be available at the Transit Board meeting.

CyRide currently has \$54,986 budgeted for the installation of the charging equipment. The current cost estimate from the architectural and engineering consultant is \$165,344, which includes a 5% contingency. To support this project, staff recommends using the Battery Electric Bus Reserve Fund to cover the shortfall. The reserve fund currently has \$1,258,260 available.

If approved by the Transit Board, CyRide will work with the Purchasing Division to bid the project. Listed below is the proposed schedule for this project.

<b>Date</b>	<b>Project Element</b>
September 9, 2025	City Council approval of plans & specifications
September 10, 2025	Project release
September 24, 2025	Prebid meeting
October 8, 2025	Bids Due
October 14, 2025	Report of bids to City Council
October 16, 2025	Transit Board award of contract
October 28, 2025	City Council award of contract

**ALTERNATIVES:**

1. Approve the release of plans and specifications for the 2025 Battery Electric Bus Facility Improvement Project.
2. Direct staff to work with the A&E consultant and refine the project plans in accordance with Transit Board priorities.

**RECOMMENDATION:**

The Transit Director recommends approval of Alternative #1. Accepting the plans and specifications would allow CyRide to proceed with installation of the charging infrastructure necessary to operate the five battery electric buses scheduled for delivery in fall 2025.



**August 28, 2025**

**Monthly Report**

**CyRide Resource: Barbara Neal**

## **1. Public Transit Infrastructure Grants (PTIG) Funding**

At the April 17, 2025, Transit Board meeting, the Board approved submitting a PTIG funding request for the Steam Cleaning In-Ground Hoist Replacement Project. This project will replace the existing hoist in the Steam Cleaning Bay and expand capacity by installing two new in-ground hoists capable of lifting both 40' and 60' buses. Currently, articulated buses cannot be serviced in this area.

CyRide was awarded \$566,096 in federal funding, slightly lower than the \$600,000 that was originally requested due to a reduction in the Rebuild Iowa Infrastructure Fund (RIIF) funding allocation at the State level. As a result, CyRide's project would have been limited to \$480,000 in state funding. However, because the Shop Rehabilitation Project was completed under budget, unspent funds were returned to the IDOT and subsequently reallocated to the FY 26 PTIG budget. CyRide was the direct recipient of these additional funds. CyRide will work with the on-call A&E firm to develop plans and specifications, which will be presented to the Transit Board for consideration at a later meeting.

## **2. Digital Displays on Campus**

In 2024, CyRide installed two real-time information displays in the bus stop shelters at Upper Friley and Student Services. The initial phase of this project was in direct response to requests from ISU students for real-time information at campus bus shelters. The pilot project has proven successful, providing valuable insights and feedback to guide further deployment.

Following the success of the pilot project, CyRide has installed additional real-time information displays at five campus bus stops: Student Innovation, Design, Parks Library North, Kildee, and Bessey. This expansion is aimed at enhancing the rider experience and providing schedule information at high-ridership shelters on campus. The addition of these real-time information screens will help improve access and the overall rider experience for students and staff on campus.

## **3. Swiftly**

CyRide's new real-time passenger information (RTPI) service provider, Swiftly, has been working closely with CyRide throughout the summer to prepare for the beginning of the new school year. The service is now active for passengers using the Transit App. CyRide will continue to carefully monitor the quality of information provided by the system and expand Swiftly data to the remaining passenger information platforms.

#### **4. Token Transit**

Token Transit's use has continued to expand in the community. CyRide collaborated with Mark Miller from ISU Public Safety to open pass options on the app for ISU Staff and Faculty members for CyRide's Summer pass. After some additional testing and review, the Fall, School Year, and Winter passes have been set up as options through the app. We've received many positive comments from our customers about the convenience of the app as an option for using CyRide.

#### **5. Annual IPTA Conference and Iowa DOT State ROADEO**

The Iowa Public Transit Association's (IPTA) annual meeting and bus ROADEO was held in Coralville from July 16 - 19. This conference provides an opportunity for Iowa transit agencies to collaborate on shared objectives, discuss strategies for improving service, and experience collective training to enhance employees' skills. The association recognized Alfredo Martinez as CyRide's Driver of the Year, with an outstanding performance record and recognition by his peers.

The Iowa DOT State Bus ROADEO, scheduled during this time, was unfortunately canceled due to severe weather, including heavy rain and a tornado watch. It is uncertain whether the event will be rescheduled. CyRide drivers Paul Klimesh, Kae Stourac, Grant Peterson, and Sam Stember attended the event and represented CyRide.

#### **6. CTAA Small Urban Network (SUN) Conference**

Chris and I recently attended CTAA's annual Small Urban Network (SUN) Conference in St. Cloud, Minnesota. We had the opportunity to meet Marc Molinaro, recently appointed as FTA Administrator, in one of his first public appearances. He recognized CyRide as second in the nation for rides per capita, a significant achievement that underscores the investment made by our funding partners in quality transit service.

We were also spotlighted in a presentation by CTAA's Jordan Howard, who has been studying the most successful small urban transit systems across the country. His research identified key factors that contribute to high-performing systems, and CyRide was featured as an example of how these practices translate into success. This recognition highlights the value of the work we are doing at CyRide to expand services and improve the rider experience.

As part of the conference, we toured the New Flyer manufacturing plant. While we were about a week too early to see our new articulated buses being built, the tour itself was fascinating and provided a behind-the-scenes look at how a bus is constructed from start to finish.

The SUN Conference continues to be an invaluable opportunity for small-urban transit leaders to network, share ideas, and shape policies that directly affect our industry.

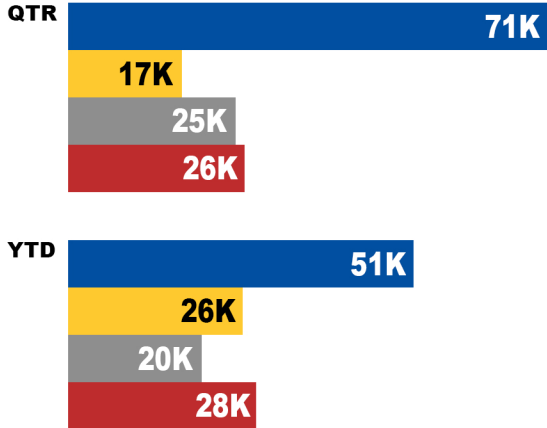
## **7. Quarterly Report**

Each quarter, a detailed report regarding the overall performance of CyRide is generated, which includes fixed route, Dial-A-Ride, and Moonlight Express. This report is used to track performance over time and observe trends in the system. Attached is the detailed system quarterly operations report and a summary of some key performance measures for the fourth quarter of the fiscal year, April 2025 through June 2025.

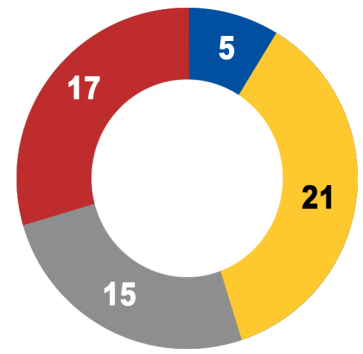
# CyRide Quarterly Operations Report

April 1, 2025 to June 30, 2025 (4th Quarter FY25)  
System Overview - Safety/Fleet

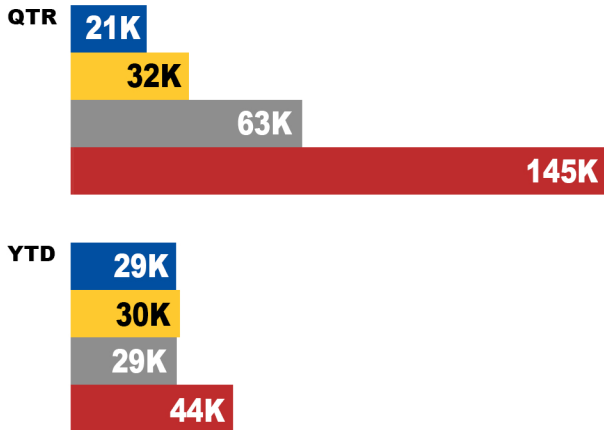
## Miles between Preventable Accidents



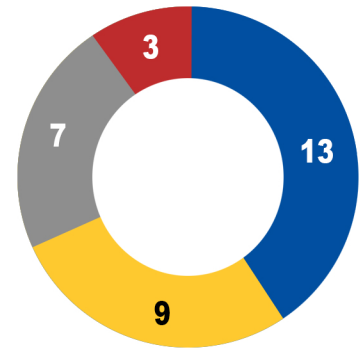
## Preventable Accidents per Quarter



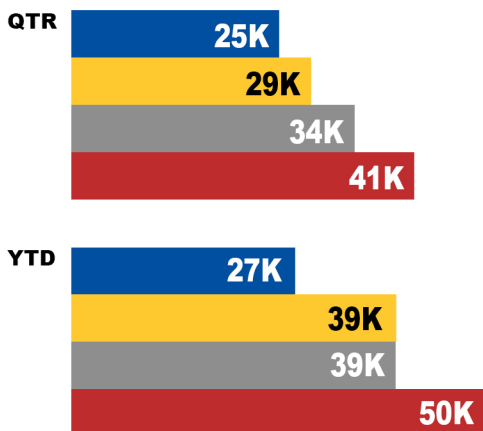
## Miles between Major Mechanical Issues



## Road Calls per Quarter

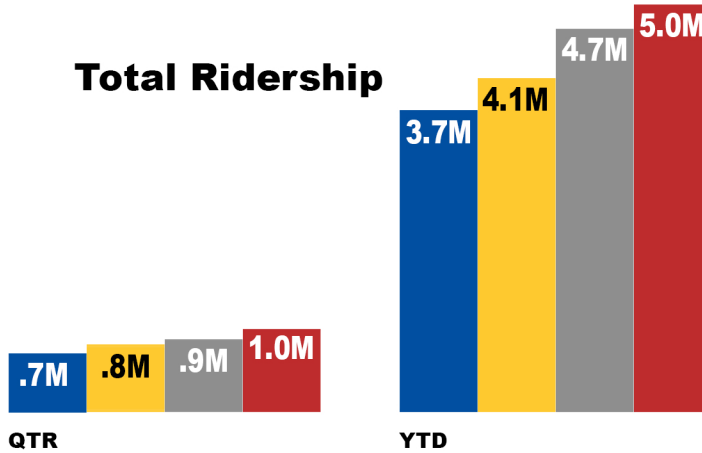


## Passengers per Comment

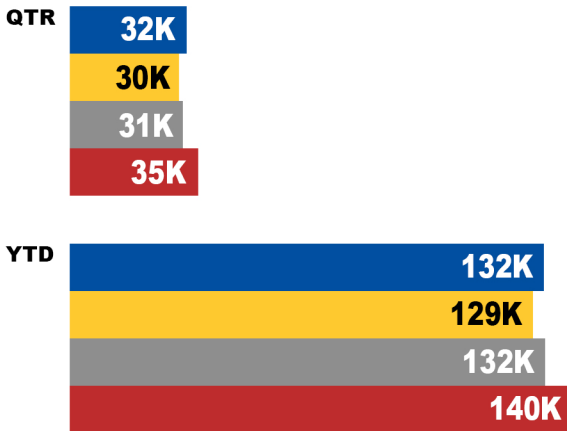


# CyRide Quarterly Operations Report

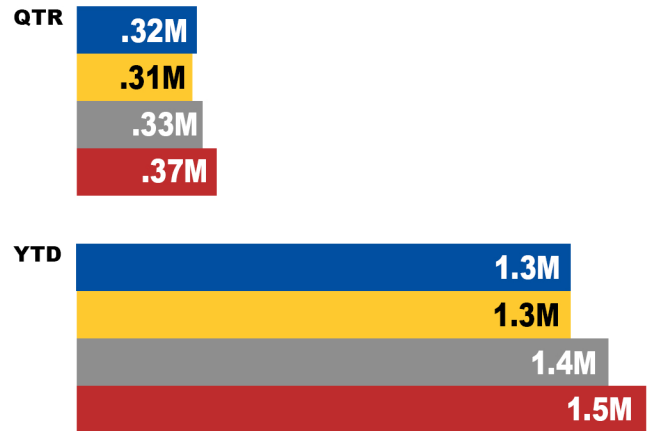
April 1, 2025 to June 30, 2025 (4th Quarter FY25)  
System Overview - Efficiency



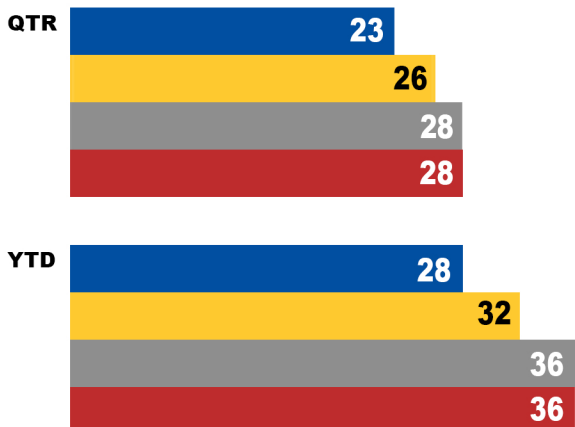
### Revenue Hours



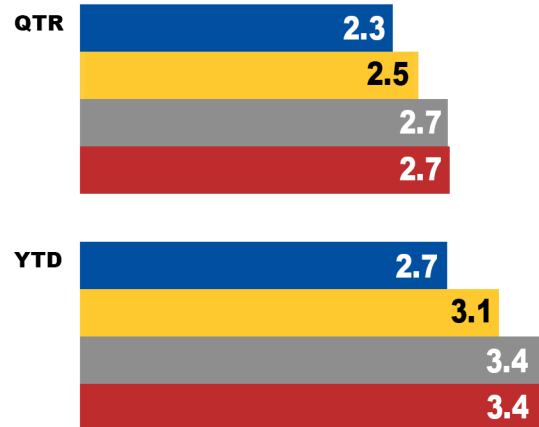
### Revenue Miles



### Passengers per Revenue Hour



### Passengers per Revenue Mile



# CYRIDE QUARTERLY OPERATIONS REPORT

April 1st, 2025 to June 30th, 2025 (4th Quarter)

	FY 2025 4th Qtr	FY 2024 4th Qtr	% CHANGE	FY 2025 YTD	FY 2024 YTD	% CHANGE
<b>MAINTENANCE</b>						
Interior Clean	113	53	113.2%	268	237	13.1%
Shop Road Calls	3	7	-57.1%	33	39	-15.4%
Miles per Shop Road Call	144,891	54,063	168.0%	51,876	40,963	26.6%
NTD Minor Mech.	194	143	35.7%	656	635	3.3%
NTD Major Mech.	3	6	-50.0%	39	54	-27.8%
Total NTD Mechanical Prob.	197	149	32.2%	695	689	0.9%
Miles per Major Mech.	144,891	63,074	129.7%	43,895	29,584	48.4%
<b>Gasoline Vehicles</b>						
Gas Miles Driven	47,208	40,487	16.6%	174,305	187,039	-6.8%
Total Gallons Gas	6,898	5,690	21.2%	22,473	24,697	-9.0%
Total Gas Cost	\$16,775	\$15,661	7.1%	\$59,507	\$67,922	-12.4%
Avg. Gas Cost/Gallon	\$2.43	\$2.75	-11.6%	\$2.65	\$2.75	-3.7%
Gas Cost per Mile	\$0.36	\$0.39	-8.1%	\$0.34	\$0.36	-6.0%
Average Gas MPG	6.8	7.1	-3.8%	7.8	7.6	2.4%
<b>Diesel Vehicles</b>						
Diesel Miles Driven	375,825	327,317	14.8%	1,491,376	1,368,851	9.0%
Total Gallons Diesel	94,687	65,007	45.7%	349,766	303,058	15.4%
Total Diesel Cost	\$223,175	\$155,894	43.2%	\$817,448	\$856,364	-4.5%
Avg. Diesel Cost/Gallon	\$2.36	\$2.40	-1.7%	\$2.34	\$2.83	-17.3%
Diesel Cost per Mile	\$0.59	\$0.48	24.7%	\$0.55	\$0.63	-12.4%
Average Diesel MPG	4.0	5.0	-21.2%	4.3	4.5	-5.6%
<b>Electric Vehicles</b>						
Electric Miles Driven	11,639	10,639.0	9.4%	46,224.0	41,662.0	11.0%
<b>All Vehicles</b>						
Total Miles Driven	434,672	378,443	14.9%	1,711,905	1,597,552	7.2%
Total Gallons Fuel	101,585	70,697	43.7%	372,239	327,755	13.6%
Total Fuel Cost	\$239,949	\$171,555	39.9%	\$876,954	\$924,285	-5.1%
Avg. Cost/Gallon	\$2.36	\$2.43	-2.7%	\$2.36	\$2.82	-16.5%
Total Cost per Mile	\$0.55	\$0.45	21.8%	\$0.51	\$0.58	-11.5%
Avg. MPG all Vehicles	4.2	5.2	-20.0%	4.5	4.7	-5.7%
Small Bus/Sup. Mileage	37,198	29,368	26.7%	112,176	124,452	-9.9%
Large Bus Mileage	397,474	349,075	13.9%	1,599,729	1,473,100	8.6%
% Rev. Mi./Total Miles	85.0%	86.8%	-2.0%	85.5%	86.5%	-1.2%
Percentage Small Bus	8.6%	7.8%	10.3%	6.6%	7.8%	-15.9%
Maintenance Expense	\$763,293	\$710,537	7.4%	\$3,386,861	\$3,198,549	5.9%

# CYRIDE QUARTERLY OPERATIONS REPORT

April 1st, 2025 to June 30th, 2025 (4th Quarter)

	FY 2025 4th Qtr	FY 2024 4th Qtr	% CHANGE	FY 2025 YTD	FY 2024 YTD	% CHANGE
<b>OPERATIONS</b>						
Total Passengers	987,601	888,683	11.1%	4,997,210	4,715,514	6.0%
Average Drivers per Month	163.3	155.6	4.9%	157.7	142.4	10.8%
Driving Hours	48,744	41,944	16.2%	193,755	174,920	10.8%
Drivers Late	57	48	18.8%	184	194	-5.2%
Drivers No Show	7	5	40.0%	40	30	33.3%
Late/No Show per Driver	0.39	0.34	15.1%	1.42	1.57	-9.7%
Total Comments	24	26	-7.7%	99	120	-17.5%
Driver Fault	10	10	0.0%	41	35	17.1%
Undetermined	0	0	#DIV/0!	2	2	0.0%
No Fault	3	8	-62.5%	30	34	-11.8%
System Complaints	3	2	50.0%	11	10	10.0%
Service Requests	1	3	-66.7%	4	22	-81.8%
Compliments	7	3	133.3%	11	17	-35.3%
Passengers/Comment	<u>41,150</u>	<u>34,180</u>	<u>20.4%</u>	<u>50,477</u>	<u>39,296</u>	<u>28.5%</u>
Pass./Complaint (D & U)	98,760	88,868	11.1%	116,214	127,446	-8.8%
Driving Hours/Comment	2,031	1,613	25.9%	1,957	1,458	34.3%
Driving Hrs/Comment (D&U)	4,874	4,194	16.2%	4,506	4,728	-4.7%
Accident Reports	22	25	-12.0%	89	114	-21.9%
Preventable Accidents	17	15	13.3%	61	80	-23.8%
Percent Preventable	77.3%	60.0%	28.8%	68.5%	70.2%	-2.3%
Miles/Prev. Accident	25,569	25,230	1.3%	28,064	19,969	40.5%
Hours/Prev. Accident	2,867	2,796	2.5%	3,176	2,186	45.3%
Unreported Accidents	3	4	-25.0%	12	14	-14.3%
Damage to Buses/Equip.						
Caused by CyRide	\$7,304	\$6,389	14.3%	\$31,832	24,748	28.6%
Caused by Others	\$1,653	\$1,855	-10.9%	\$12,415	18,898	-34.3%
Caused by Unreported	\$754	\$268	181.2%	5,464.69	2,222.05	145.9%
Claims by Others (#)	1	4	-75.0%	7	12	-41.7%
Claims by Others (\$)	\$408	\$1,351	-69.8%	\$8,637	\$17,709	-51.2%
Personal Injury Claims	\$0	\$0	#DIV/0!	\$0	\$0	#DIV/0!
Operations Expense	\$2,086,650	\$2,021,098	3.2%	\$8,542,239	\$7,890,188	8.3%

<b>SYSTEM TOTAL</b>						
Passengers	987,601	888,683	11.1%	4,997,210	4,715,514	6.0%
Revenue Miles	369,560	328,450	12.5%	1,463,418	1,381,950	5.9%
Revenue Hours	34,649	31,152	11.2%	139,698	132,464	5.5%
Revenue Miles per Hour	10.7	10.5	1.2%	10.5	10.4	0.4%
Pass./Rev. Mile	2.7	2.7	-1.2%	3.4	3.4	0.1%
Pass./Rev. Hour	28.5	28.5	-0.1%	35.8	35.6	0.5%
Operations Expense	\$2,086,650	\$2,021,098	3.2%	\$8,542,239	\$7,890,188	8.3%
Maintenance Expense	\$763,293	\$710,537	7.4%	\$3,386,861	\$3,198,549	5.9%
Total Expenses	<u>\$2,849,943</u>	<u>\$2,731,635</u>	<u>4.3%</u>	<u>\$11,929,100</u>	<u>\$11,088,737</u>	<u>7.6%</u>
Farebox Revenue	\$51,683	\$65,110	-20.6%	\$208,884	\$227,264	-8.1%
Rev./Exp. Ratio	1.8%	2.4%	-23.9%	1.8%	2.0%	-14.6%
Oper. Exp./Passenger	\$2.89	\$3.07	-6.1%	\$2.39	\$2.35	1.5%
Oper. Exp./Rev. Mile	\$7.71	\$8.32	-7.3%	\$8.15	\$8.02	1.6%
Oper. Exp./Rev. Hour	\$82.25	\$87.69	-6.2%	\$85.39	\$83.71	2.0%

# CYRIDE QUARTERLY OPERATIONS REPORT

April 1st, 2025 to June 30th, 2025 (4th Quarter)

	FY 2025 4th Qtr	FY 2024 4th Qtr	% CHANGE	FY 2025 YTD	FY 2024 YTD	% CHANGE
<b>FIXED ROUTE</b>						
Fixed Route Passengers	980,428	882,623	11.1%	4,965,139	4,687,580	5.9%
Shuttle Passengers	0	0	#DIV/0!	0	0	#DIV/0!
Total Passengers	<u>980,428</u>	<u>882,623</u>	<u>11.1%</u>	<u>4,965,139</u>	<u>4,687,580</u>	<u>5.9%</u>
Transfers	10,356	8,844	17.1%	30,355	36,426	-16.7%
Revenue Miles	346,610	308,474	12.4%	1,373,345	1,300,748	5.6%
Revenue Hours	33,150	29,766	11.4%	133,375	126,419	5.5%
Revenue Miles per Hour	10.5	10.4	0.9%	10.3	10.3	0.1%
Pass./Rev. Mile	2.8	2.9	-1.1%	3.6	3.6	0.3%
Pass./Rev. Hour	29.6	29.7	-0.3%	37.2	37.1	0.4%
Operations Expense	\$1,984,585	\$1,922,453	3.2%	\$8,140,792	\$7,523,558	8.2%
Maintenance Expense	\$754,746	\$702,187	7.5%	\$3,342,179	\$3,153,586	6.0%
Total Expenses	<u>\$2,739,331</u>	<u>\$2,624,640</u>	<u>4.4%</u>	<u>\$11,482,971</u>	<u>\$10,677,144</u>	<u>7.5%</u>
Farebox Revenue	\$44,145	\$58,504	-24.5%	\$180,706	\$204,523	-11.6%
Rev./Exp. Ratio	1.6%	2.2%	-27.7%	1.6%	1.9%	-17.8%
Exp./Passenger	\$2.79	\$2.97	-6.0%	\$2.31	\$2.28	1.5%
Exp./Rev. Mile	\$7.90	\$8.51	-7.1%	\$8.36	\$8.21	1.9%
Exp./Rev. Hour	\$82.64	\$88.18	-6.3%	\$86.10	\$84.46	1.9%
<b>DIAL-A-RIDE</b>						
Passengers	4,217	3,805	10.8%	16,249	14,608	11.2%
Revenue Miles	19,213	16,325	17.7%	70,536	61,542	14.6%
Revenue Hours	1,160	1,051	10.4%	4,442	4,221	5.2%
Revenue Miles per Hour	16.6	15.5	6.6%	15.9	14.6	8.9%
Pass./Rev. Mile	0.22	0.23	-5.8%	0.23	0.24	-2.9%
Pass./Rev. Hour	3.6	3.6	0.4%	3.7	3.5	5.7%
Operations Expense	\$90,550	\$87,454	3.5%	\$337,398	\$305,030	10.6%
Maintenance Expense	\$0	\$0	#DIV/0!	\$0	\$0	#DIV/0!
Total Expenses	<u>\$90,550</u>	<u>\$87,454</u>	<u>3.5%</u>	<u>\$337,398</u>	<u>\$305,030</u>	<u>10.6%</u>
Farebox Revenue	\$7,538	\$6,606	14.1%	\$28,178	\$22,741	23.9%
Rev./Exp. Ratio	8.3%	7.6%	10.2%	8.4%	7.5%	12.0%
Exp./Passenger	\$21.47	\$22.98	-6.6%	\$20.76	\$20.88	-0.6%
Exp./Rev. Mile	\$4.71	\$5.36	-12.0%	\$4.78	\$4.96	-3.5%
Exp./Rev. Hour	\$78.06	\$83.21	-6.2%	\$75.96	\$72.26	5.1%
<b>MOONLIGHT EXPRESS</b>						
Passengers	2,956	2,255	31.1%	15,822	13,326	18.7%
Revenue Miles	3,737	3,651	2.4%	19,537	19,660	-0.6%
Revenue Hours	340	335	1.3%	1,881	1,825	3.1%
Revenue Miles per Hour	11.0	10.9	1.0%	10.4	10.8	-3.6%
Pass./Rev. Mile	0.8	0.6	28.1%	0.8	0.7	19.5%
Pass./Rev. Hour	8.7	6.7	29.3%	8.4	7.3	15.2%
Operations Expense	\$11,515	\$11,191	2.9%	\$64,049	\$61,600	4.0%
Maintenance Expense	\$8,547	\$8,350	2.4%	\$44,682	\$44,963	-0.6%
Total Expenses	<u>\$20,062</u>	<u>\$19,541</u>	<u>2.7%</u>	<u>\$108,731</u>	<u>\$106,563</u>	<u>2.0%</u>
Exp./Passenger	\$6.79	\$8.67	-21.7%	\$6.87	\$8.00	-14.1%
Exp./Rev. Mile	\$5.37	\$5.35	0.3%	\$5.57	\$5.42	2.7%
Exp./Rev. Hour	\$59.09	\$58.33	1.3%	\$57.81	\$58.40	-1.0%

# CYRIDE QUARTERLY OPERATIONS REPORT

April 1st, 2025 to June 30th, 2025 (4th Quarter)

	FY 2025 4th Qtr	FY 2024 4th Qtr	% CHANGE	FY 2025 YTD	FY 2024 YTD	% CHANGE
<b>OPERATIONS REVENUE</b>						
Farebox	\$51,683	\$65,110	-20.6%	\$208,884	\$227,264	-8.1%
Transit Contracts	\$0	\$49,918	-100.0%	\$273,105	\$319,905	-14.6%
I.S.U.	\$0	\$0	#DIV/0!	\$952,966	\$929,723	2.5%
Student Government	\$0	\$0	#DIV/0!	\$5,670,497	\$5,805,241	-2.3%
City of Ames	\$883,700	\$850,344	3.9%	\$2,158,663	\$2,097,004	2.9%
IDOT - STA	\$263,818	\$279,194	-5.5%	\$1,108,129	\$1,198,823	-7.6%
Section 5307	\$1,192,073	\$2,984,482	-60.1%	\$3,408,843	\$3,634,093	-6.2%
Other Grants	\$0	\$191,018	-100.0%	\$191,846	\$239,962	-20.1%
Other	\$157,724	\$175,726	-10.2%	\$541,545	\$600,424	-9.8%
<b>Total Operating Revenue</b>	<b><u>\$2,548,998</u></b>	<b><u>\$4,595,792</u></b>	<b><u>-44.5%</u></b>	<b><u>\$14,514,478</u></b>	<b><u>\$15,052,439</u></b>	<b><u>-3.6%</u></b>
<b>TOTAL EXPENSES</b>						
Administration	\$393,375	\$376,798	4.4%	\$1,520,793	\$1,448,222	5.0%
Safety & Training	\$153,838	\$148,154	3.8%	\$647,891	\$658,258	-1.6%
Promotion	\$470	\$1,350	-65.2%	\$470	\$1,350	-65.2%
Bldg. & Grounds	\$77,308	\$77,481	-0.2%	\$441,125	\$444,575	-0.8%
Fixed Route	\$2,739,331	\$2,624,640	4.4%	\$11,482,971	\$10,677,144	7.5%
Dial-A-Ride	\$90,550	\$87,454	3.5%	\$337,398	\$305,030	10.6%
Moonlight Express	<u>\$20,062</u>	<u>\$19,541</u>	<u>2.7%</u>	<u>\$108,731</u>	<u>\$106,563</u>	<u>2.0%</u>
<b>Operating Total</b>	<b><u>\$3,474,934</u></b>	<b><u>\$3,335,418</u></b>	<b><u>4.2%</u></b>	<b><u>\$14,539,379</u></b>	<b><u>\$13,641,142</u></b>	<b><u>6.6%</u></b>
Farebox Revenue	\$51,683	\$65,110	-20.6%	\$208,884	\$227,264	-8.1%
Farebox Rev./Exp. Ratio	1.5%	2.0%	-23.8%	1.4%	1.7%	-13.8%
Admin. Expense/Pass.	\$0.63	\$0.68	-6.9%	\$0.52	\$0.54	-3.5%
Admin. Exp./Rev. Mile	\$1.69	\$1.84	-8.0%	\$1.78	\$1.85	-3.4%
Admin. Exp./Rev. Hour	\$18.04	\$19.38	-6.9%	\$18.69	\$19.27	-3.0%
Total Expense/Passenger	\$3.52	\$3.75	-6.3%	\$2.91	\$2.89	0.6%
Total Expense/Rev. Mile	\$9.40	\$10.16	-7.4%	\$9.94	\$9.87	0.7%
Total Expense/Rev. Hour	\$100.29	\$107.07	-6.3%	\$104.08	\$102.98	1.1%